

Little Flower Catholic School Advisory Council

Secretary Report

October 14th, 2020

1. Call to Order

- Nick called the meeting to order and Father led the opening prayer
- Members present; Susan Selensky, Fr. Frank, Dale Selensky, Kim Anderson, Nick Schmaltz, Cassandra Zwingel, Jeff Duchscher
- Members absent; none
- Guests; none

2. Recommended Actions

- a. Approval of minutes. Cassandra motioned to approve the minutes from the September 16th meeting and Dale seconded. Motion carried.
- b. Approval of agenda. Dale motioned to approve the agenda as written, Jeff seconded. Motion carried.
- c. Approval of Food Service Report. Jeff motioned to approve the September report and Cassandra seconded. Motion carried. The free meal program is still in effect for all students.
- d. Approval of Financial Report. Jeff motioned to approve the September report and Susan seconded. Motion carried

3. Reports and Training

- a. Staff in Service- meetings are held Thursday afternoons. Teachers are working on student reports and preparing for parent/teacher conferences. They are also working with Google classroom.
 - Kim will attend the NDCEL virtual conference being held October 22nd and 23rd

4. Old Business

- a. COVID-19 update/CARES Act- a federal mandate may allow the public school to not provide about \$5000 of CARES Act funds to LFS. The funds were used to order Chrome Books back in June. Hopefully since the order for the Chrome Books was placed in June this new mandate won't apply, and possibly the state could step in and allow the funds to be paid by the public school on behalf of private schools.
 - LFS has not experienced any positive cases, but some students are on quarantine for exposure outside of school. These students are using Zoom and Google Classroom to still be a part of their classes.
- b. 2020-2021 Staff Handbook- Kim and the staff looked over the handbook and Kim emailed it out to the Council members. Susan motioned to approve the first reading of the Staff Handbook and Dale seconded. Motion Carried.

5. New Business

- a. Principal Report – Kim informed the Council the students in quarantine are doing well in keeping up with their classes while at home. There is an hourly employee on self-quarantine due to possible exposure, but overall, the school has been doing well with very few COVID impacts.
 - Mrs. Bethany Mack is helping revise the Kindergarten report card, and the Pre-school progress report is also being revised. The revision will include goals that should be accomplished by the end of the school year. Mrs. Mack has been doing a great job as the Kindergarten substitute teacher and Mrs. Motl will return at the end of October.
 - Parent / Teacher conferences are set for next week. They are scheduled to be in-person and both teachers and parents will wear masks.
 - Kim discussed with the Council the amount of cleaning supplies the school is going through and discussed the amount of cleaning chemicals the kids and staff are exposed to. Kim suggested purchasing Norwex products that have no chemicals and can be reused if washed and hung to dry after each use, which would be both a cost savings and less chemical exposure. Kim mentioned the Norwex EnviroCloth as a cleaning option. The Council will do some research and discuss Norwex and cleaning at the next meeting.

6. Future Business

Next meeting date – regular meeting November 18, 2020 7:00AM

7. Closing

Nick adjourned the meeting and led the closing prayer.

Respectfully submitted,

Susan Selensky, Secretary