

# Little Flower Catholic School Advisory Council

## Secretary Report

September 16th, 2020

### 1. Call to Order

- Nick called the meeting to order and Father led the opening prayer
- Members present; Susan Selensky, Fr. Frank, Dale Selensky, Kim Anderson, Nick Schmaltz, Cassandra Zwingel, Jeff Duchscher
- Members absent; none
- Guests; none

### 2. Recommended Actions

- a. Approval of minutes. Cassandra motioned to approve the minutes from the August 12th meeting and Jeff seconded. Motion carried.
- b. Approval of agenda. Jeff motioned to approve the agenda as written, Dale seconded. Motion carried.
- c. Approval of Food Service Report. Jeff motioned to approve the August report and Cassandra seconded. Motion carried. The free meal program is still in effect for all students as an extension of the USDA summer meal program. USDA is hoping for free meal funding to go to December 31<sup>st</sup>.
- d. Approval of Financial Report. Jeff motioned to approve the August report and Dale seconded. Motion carried

### 3. Reports and Training

- a. Staff in Service- Kim and Fr. Frank attended the Principals and Pastors meeting over Zoom. Each school gave their update on the start of the school year. LFS had the biggest jump in enrollment compared to other schools our size.
  - The staff is meeting Thursdays after school for teacher collaboration and discussing FOCUS time. Teachers will receive credit though the University of Mary towards their teaching license for attending the meetings.

### 4. Old Business

- a. COVID-19 update- LFS has not experienced any positive cases or close contacts of COVID and Pierce County continues to be in the "green" risk level.
- b. 2020-2021 Staff Handbook- Kim and the staff have proofed the first copy. They will discuss the handbook again at the Thursday meeting and Kim will email out a copy to the council.

## **5. New Business**

- a. Principal Report – Kim suggested sending out a flyer detailing the tax credits available for donating to the school. Discussion was held on sending the flyer home with students and adding it to the church bulletin.
  - The school is still waiting on the Chrome books
  - Brooke Blessum has been the SILK student from the high school and she has been helping with FOCUS time
- b. Special Education Contract with RPS- LFS received the Special Education contract in the mail in the amount of \$3000 for the services. The Title funds will be used to pay the contract. The contract included the Guidance Counselor and Speech teacher services, but no Occupational or Physical Therapy will be offered by the public school. Kim discussed the option of using the family's health insurance for OT and PT services. The board discussed the contract and agreed to accept and sign it.

Communication was received from the Department of Health including a disclosure agreement to keep names and COVID cases private. Kim and Father will sign the disclosure.

## **6. Future Business**

Next meeting date – regular meeting October 14, 2020 7:00AM

## **7. Closing**

Nick adjourned the meeting.

Father led the closing prayer.

Respectfully submitted,

Susan Selensky, Secretary