

# Little Flower Catholic School Advisory Council

## Secretary Report

March 20th, 2019

### 1. Call to Order

-Riley called the meeting to order.

-Fr. Tom led the opening prayer

-Members present: Riley Schaan, Susan Selensky, Fr. Tom, Kim Anderson, Nick Schmaltz and Jeff Duchscher

-Members absent: Dale Selensky

-No Guests Present

### 2. Recommended Actions

a. Approval of minutes. Jeff motioned to approve the minutes from the February 20th 2019 meeting and Nick seconded. Motion carried.

b. Approval of agenda. Nick motioned to approve the agenda as written, Susan seconded. Motion carried.

c. Approval of Food Service Report. Nick motioned to approve the February report, Susan seconded. Motion carried.

d. Approval of Financial Report. Susan motioned to approve the February report and Jeff seconded. Motion carried

### 3. Reports and Training

a. March 6<sup>th</sup> Early Out – Melissa Benson came to visit with the staff about student development. The meeting went well and good information was shared on how to work with the different levels of students in the classroom.

b. Principal Meeting- the next principal meeting is scheduled for March 28<sup>th</sup> in Devils Lake and Kim plans to attend.

### 4. Old Business

a. Strategic Plan/ Institute for Parish and School Development- meetings are being held with the committee, and they are discussing ideas on getting the word out to the community about our school in ways other than fundraising. They are working on an invitation letter for Kindergarten to send out to all families, even if they aren't part of LFS already, and also working on developing an annual satisfaction survey.

b. 2019-2020 school calendar- an official copy of the public school calendar is not available as it is awaiting approval from the state. Kim will get a copy of the calendar when it is

official. Discussion continued on the options for LFS in regard to the public school's in-service days. Discussion will continue on the school calendar at the next meeting.

**5. New Business**

- a. Principal Report- things have been running smoothly while Kim is out of the office, she has been keeping in touch with the staff
- b. SANS (State Association of Non-Public Schools) – the tax credit bill is going well. It was approved in the Senate, and is coming up for a vote. Bill 1331 addressing a \$2000 tax credit was not approved.
- c. Teacher Contracts- Father is working on teacher contracts, and discussion was held on salary increases. Proposed lump sum increase of \$1000 prorated based on full time employment, and a 4% health care benefit increase. Motion carried.
- d. Preschool Tuition- discussion was held on preschool tuition, currently at \$1450 a year, the council agreed to increase tuition to \$1600 for the 2019-2020 school year. Discussion was held on the length of the Preschool class day. The council agreed to change the class time to 8:30am -11:30am which increases the class time by 15 minutes
- e. K-6<sup>th</sup> Tuition- Discussion was held on tuition for the 2019-2020 school year. Without sufficient time to make a decision, the council will continue the discussion at the next meeting.

**6. Future Business**

Next meeting date – Wednesday April 17th, 2019 7:00AM

**7. Closing**

Riley adjourned the meeting

Father led the closing prayer.

Respectfully submitted,

Susan Selensky, Secretary